**Job Description – Cook**

**January 2024**

**Title: Cook**

**Hours: Full-Time, 40 hours per week, Monday to Friday, 11AM to 7PM**

**Full-Time, 40 hours per week, Wednesday to Sunday, 11AM to 7PM**

**Part-Time, 16 hours per week, Saturday and Sunday, 11AM to 7PM**

**Pay Scale: $20.00 to $21.00 per hour (DOE)**

**Job brief**

The ability to work in conjunction with the food service industry throughout the community, and compelling them to work in conjunction with us. Demonstrated experience in food service. All certificates required for commercial kitchen operations and food preparation. Excellent oral and written communication skills in the English language. Knowledge of and ability to follow and enforce safety procedures and proper food handling regulations. Ability to adjust recipes and estimate food preparation time according to production demands using math skills.

**Knowledge, Skills and Responsibilities:**

* Knowledge of and ability to follow and enforce safety procedures and proper food handling regulations.
* Math skills necessary to adjust recipes and estimate food preparation time according to production demands.
* Ability to plan and prepare healthy menus using a variety of food products for scheduled meals, using a template averaging 70 people per meal throughout the year.
* Experience in working with homeless population.
* Able to teach and delegate.
* Requirements and skills
* Food Handlers Card
* Work experience as a Dishwasher
* Hands-on experience with industrial washing machines
* Ability to follow instructions and help with various tasks, as needed
* Time management skills
* Attention to detail and sanitation rules
* High school diploma is a plus
* Ability to lift up to 50 pounds several times a day
* Ability to place cases, pans, utensils and plates on both low and high shelves
* Ability to work in hot and damp environments
* Ability to respond to emergency situations to avoid endangering themselves or others
* Ability to adjust recipes and estimate food preparation time according to production demands using math skills

**To Apply:** Submit your resume and a completed FRM job application (available on our website: [www.fairbanksrescuemission.org](http://www.fairbanksrescuemission.org)). In person at Fairbanks Rescue Mission, 723 27th Avenue or by e-mail to admin@fairbanksrescuemission.org. We will accept applications until the position is filled.